



## NEWBRIDGE ACADEMY RESTART PLAN

February 24, 2021 REVISED

In accordance with the the Provincial COVID-19 Health and Safety Guidelines announced in the February 4, 2021 Special Update, all schools have been asked to review and revise their RESTART PLAN. Any changes to this document have been highlighted in yellow. Fortunately for Newbridge Academy, no changes are required in our procedures; however, some additional details have been provided. While wearing masks remains optional for elementary students, Newbridge Academy believes in maximum safety; all students should wear their masks.

August 28, 2020

Newbridge Academy is pleased to welcome our students back to school on September 8<sup>th</sup>, 2020. The school's plans were submitted to the Ministry of Education for approval on August 21<sup>st</sup> and our plan is under ministry review and subject to change.

### INSTRUCTIONAL DESIGN

Newbridge Academy has been organized and structured together with

- The Ministry of Educations' Restart Plan
- Public Health Guidance for K-12 schools

What can parents and students expect in Stage 2?

### REGULAR COMMUNICATION

- Contact from school through our school's website, bi monthly newsletters and through WeChat.
- Regular information updates on school

### IN-CLASS DELIVERY

- Full return to in-class instruction provided that all required health and safety measures can be accommodated.
- Elementary school cohorts should not exceed 60; our cohort, including faculty is 30.
- Full-time instruction for students with disabilities/diverse abilities and students requiring additional support.
- Focus on mental health and well-being supports for students returning to school.



## NEWBRIDGE ACADEMY RESTART PLAN

### CURRICULUM, REPORT CARDS & ASSESSMENT

- Provincial curriculum for all students at all grade levels. Regular report cards as per the Student Reporting Policy
- Regular assessments at the classroom and provincial level.
- FSAs- Foundations Skills Assessment will continue to take place for our Grade 4 students.
- Field Trips may continue to happen if it is done in an online format (ZOOM) or by visiting locations that have all COVID protocols in place. An attempt will be made to find curriculum based field trips that are outdoors and involve minimal touching.

### ENHANCED HEALTH & SAFETY MEASURES

- Parents will be asked to monitor their children daily for symptoms and not to send them to school if they are sick. Anyone who is sick will not be allowed in school.
- Students will be asked to wash their hands frequently, including. Before coming to school. They will have access to hand sanitizer when hand washing is not available.
- Additional stations have been placed outside classrooms to ensure maximum efficiency and opportunity to hand sanitize.
- Schools will continue to be cleaned more frequently, including classrooms and high touch areas.
- School and classrooms might look different.
- Increased spacing between students in classrooms and more individual and smaller group activities
- Wearing non-medical masks will be required for students and teachers and will be made available and provided upon request.
- Students will be asked to label their personal items and not to share them.
- Parents may need to remind children to minimize physical contact with their friends.
- Any full school celebrations will be done through ZOOM: i.e. Winter Festival, Chinese New Year celebrations, Awards ceremonies, etc.
- Parent interactions will be minimized. If parents are required to be at school, all COVID protocols apply to all parents.

### OUR SCHOOL

For parents and students, the timing and organization of instruction will look very similar to last year. Students will be in class five days a week, with face to face instruction. The changes that parents and students (new and returning) are a result of health and safety protocols on class organization, movement and events.

Our Kindergarten to Grade 5 students will function as one cohort. We have the following classes:



## NEWBRIDGE ACADEMY RESTART PLAN

- Kindergarten- Grade 1
- Grade 2 and 3
- Grade 4 and 5

In general, our classes are by grade level for Chinese; however, the split classes stay together for the remainder of the day. Due to our size, we can also assemble as a whole school and still be well below the cohort size of 60. There will be an increased emphasis on using outdoors for physical education and lunch times.

### **Physical Distancing in Learning Groups**

Our faculty will all be trained and will follow the health and safety guidelines for physical distancing and will wear masks/face shields when working.

### **Students with Diverse Needs and Abilities**

Some of our students require special attention, especially when it comes to one on one or small group English Language Instruction. This will continue as our faculty remains within our cohort and not shared with other schools or programs.

### **Health & Safety**

All of our school's health and safety protocols are guided by the Public Health Guidance for K-12 Schools and the WorkSafe BC Guidelines.

Some further details include:

- Cleaning and disinfection schedules have altered to ensure that high touch services are cleaned and disinfected at least twice per day, and general cleaning of the school is done once per day as per the BCCDC (British Columbia Center for Disease Control) Guideline for Public Buildings.
- General cleaning of the premises will occur at least once per day. Frequently touched surfaces are intended to be cleaned at least twice per day.
- Teachers are asked to limit shared resources that students will touch as much as possible to reduce and limit the number of items and those that are not easily cleaned.
- Staff and students will be visually prompted with signage and verbal instructions to remain physically distanced as much as possible. This will be reinforced by all faculty. –
- Teachers are being asked to arrange their teaching spaces with increased distances between students and to utilize time outdoors with students when possible.

**Hand Hygiene:** Staff, students and parents will also be regularly reminded about the importance of diligent hand hygiene, specifically:



## NEWBRIDGE ACADEMY RESTART PLAN

- Before leaving home
- Upon arrival at school
- Before and after any breaks
- Before and after eating
- Between different learning environments
- Before and after handling food or assisting students with eating
- After using the toilet
- After contact with body fluids (i.e. runny noses, spit, vomit, blood. etc.)
- After cleaning tasks
- After removing gloves
- After handling garbage
- Whenever hands are visibly dirty

**Respiratory Etiquette:** Students and staff should:

- Cough or sneeze into their elbow or a tissue. Throw away used tissues and immediately perform hand hygiene.
- Refrain from touching their eyes, nose or mouth with unwashed hands.
- Refrain from sharing any food, drinks, unwashed utensils, cigarettes and vaping devices.

Parents and staff can teach and reinforce these practices among students.

Personal protective equipment for students and staff (including reusable masks) that was required prior to COVID-19 continues to be available to employees who require it.

As requested by the Province, we have also placed an order for each staff member to receive two re-suable masks. They are set to arrive prior to the start of September 8<sup>th</sup>, however, to be sure, please make sure the child also has some masks. At Newbridge Academy, we are expecting students to wear their masks when they are in their group settings; however, during recess, litch and PE classes, students will be allowed to remove their masks.

As outlined in the K-12 Guidance documentation from BCCDC, we have adopted the procedure recommended and requested that principals and site managers identify isolation areas. We have established and distributed information on the procedures to be used by our First Aid Attendants in keeping with the WSBC guidelines for treatment during COVID-19 and provided a training package on same.

A cleaning protocol has been established following the pickup of the ill person. Cleaning will take place prior to next use. Cleaning protocols meet the guidelines for public buildings as issued by BCCDC.



## NEWBRIDGE ACADEMY RESTART PLAN

Ventilation systems will continue to be monitored to ensure they are functioning and our ongoing preventative maintenance program is in place to help ensure that they are meeting the ventilation requirements. We will be keeping windows open as much as possible.

### **Training for faculty**

Prior to the return to Stage 3 in June, and reviewed during our September professional development week, all staff were/are being provided information and training in the following:

Information on how to recognize signs and symptoms of COVID-19;

- How to access the Self-Assessment Tool if experiencing symptoms;
- What to do if they experience signs or symptoms of COVID-19 while at work;
- Restrictions on attending work if they have traveled outside of Canada for any reason for 14 days following their return.
- The requirement to follow the recommendations of medical professionals or the Self-Assessment Tool to self-isolate, the requirement to report their absence and inform their supervisor;
- The School's Health & Safety Guidelines for working during Stage 2;
- Instructions on what to do if a student or fellow staff member reports illness or symptoms of COVID-19 while at school or work;
- Information on limitations, selection, use and care of personal non-medical masks;
- Staff information will be updated to include the new Stage 2 WSBC COVID-19 Safety Plan, updated Stage 2 Guidelines and information on the requirements on when and where they will be required to wear non-medical masks;

### **School Timetable**

Tuesday, September 8 – Thursday, September 10

Grades 4-5 Arrive at 8:30 am depart at 3:30 pm

Grades 2-3 Arrive at 9:15 am depart at 3:30 pm

Grades K-1 Arrive at 10:00 am depart at 3:30 pm

Friday, September 11 and onward

All students arrive by 8:30 am

### **Notes:**

1. It is extremely important students arrive on time because when students are late, it delays the process for everyone.



#### NEWBRIDGE ACADEMY RESTART PLAN

2. Students are to bring their own snacks, lunch and water to school. Please make sure lunch bags or boxes, and water boles have your child's name on it. Please refrain from fast food. Students will begin eating lunch by grades; however, we hope to transition to eating together. We will try and go outside when weather is appropriate.